



Overview and Scrutiny Committee Agenda

Wyre Borough Council
Date of Publication: 27 May 2021
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Overview and Scrutiny Committee meeting on Monday, 7 June 2021 at 6.00 pm in the Council Chamber, Civic Centre, Poulton-le-Fylde.

1. **Election of Chairman for the municipal year 2021/22**
2. **Apologies for absence**
3. **Election of Vice Chairman for the municipal year 2021/22**
4. **Declarations of interest**

To receive any declarations of interest from any councillor on any item on this agenda.

5. **Confirmation of minutes** (Pages 3 - 6)

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on Monday 26 April 2021.

6. **Planned Maintenance and Investment Project Schedule - 2021/2022** (Pages 7 - 8)

The Head of Built Environment, Maria Blundy, has submitted the Planned Maintenance and Investment Projects Schedule for the 2021/22 period.

7. **Business Plan 2020/21, Quarterly Performance Statement (Quarter 4: January - March)** (Pages 9 - 34)

The Corporate Director Communities, Marianne Hesketh, has submitted a report, the 4th Quarter Performance Statement 2020/21, January – March 2021.

8. **Update of the District Enforcement Service - 2020/2021**

Marianne Unwin, Democratic Services Officer, will provide a verbal update.

9. Overview and Scrutiny Work Programme 2021/22 – update report (Pages 35 - 46)

The Corporate Director Resources, Clare James, has submitted a report updating the committee about the delivery of the Overview and Scrutiny Work Programme 2021/22. Marianne Unwin, Democratic Services Officer, will introduce the report and respond to questions and comments from councillors.



Overview and Scrutiny Committee Minutes

The minutes of the Overview and Scrutiny Committee meeting of Wyre Borough Council held on Monday, 26 April 2021 remote access via WebEx.

Members of the public will be able to view the meeting on Wyre Council's YouTube page (<https://www.youtube.com/user/WyreCouncil/>).

Overview and Scrutiny Committee members present:

Councillors Ibison, Matthew Vincent, I Amos, R Amos, Ballard, Collinson, Cropper, E Ellison, Fail, Longton, Minto and O'Neill

Officers present:

Marianne Unwin, Democratic Services Officer
Peter Foulsham, Democratic Services and Scrutiny Manager

38 **Declarations of interest**

None.

39 **Confirmation of minutes**

The minutes of the Overview and Scrutiny Committee meeting held on 1 March 2021 were **approved** as a correct record.

40 **Overview and Scrutiny Work Programme 2021/22 – update and planning**

The Corporate Director Resources (and Section 151 Officer), Clare James, submitted a report that updated the committee about the delivery of the Overview and Scrutiny Work Programme 2021/22.

The Chairman clarified an error in the report at point 3.2 in the final paragraph that referred to Councillor Matthew Vincent the Chair of the group. It should have stated 'prospective Chair' as the group had not met.

The Chairman, Councillor Ibison, then proceeded to go through the report.

Members asked about the paused review of Wyre's Contact with the YMCA and the date when the consultant's report will be completed. Democratic Services informed members that once this information was received, the committee would be informed.

The Chairman proposed that there are further discussions about the recent Review of Scrutiny once the Centre for Governance and Scrutiny workshop, on 17 June 2021 at 6 pm, with Ian Parry is completed. The committee **agreed** this was appropriate. All members of the committee would be expected to attend.

The Chairman proposed that in order to get the Review of the District Enforcement Pilot Task Group reconvened, it would be a good idea to, at the next meeting, invite Ruth Hunter, Head of Public Realm and Environmental Sustainability, to provide the committee with an update to see if the original task group's scoping document needed amending.

It was mentioned by the Chairman that the Call-in procedures task group be suspended for the time being and then relooked at in the future.

Members discussed topics such as town centres, pedestrianisation, parking fees, local tourism and 'staycations'. Councillor Matthew Vincent suggested the commissioning of a task group that would cover the area of the tourism offer in Wyre following the impacts of Covid-19 in particular. The Chairman echoed this request, and it was **agreed** by members that at the next meeting they would consider a draft-scoping document before the commissioning of this task group.

Regarding anti-social behaviour, the Chairman suggested that once the current Police and Crime Commissioner election is completed then the committee could formulate some future agenda time for this topic, which was **agreed** by members.

41 Citizens Advice Lancashire West Task Group - draft report

The Chairman of the Citizens Advice Lancashire West (CALW) Task Group, Councillor Howard Ballard introduced the report and was happy to answer any questions from members.

Members asked questions about the need of CALW in the rural areas, the levels of funding of the service and the chosen area for the digital kiosk service.

Following discussions, it was proposed by Councillor Ballard, seconded by Councillor Longton and **agreed** by the Overview and Scrutiny Committee that there should be an amendment made to recommendation number three to remove "and that they believe the best place for such a service would be at Knott End" and to be replaced with "**and that the CALW will advise on the best location for such a service.**"

The Committee then noted the amended report and **agreed** that it will go to the next Cabinet meeting for their consideration.

The Chairman of Overview and Scrutiny thanked Councillor Ballard and the members of the CALW task group for their hard work and report. Councillor

Ballard additionally thanked the members for their contributions.

The meeting started at 6.00 pm and finished at 7.19 pm.

Date of Publication: 04 May 2021.

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Planned Maintenance and Investment Projects Schedule – 2021/22

Property	Planned/Programmed Maintenance Improvements	TYPE	Area	2021/22 £
Chatsworth Depot	Repair/replace corroded metal soffits, barge boards, fascias and guttering	PM	External	25,000
Civic Centre	Replace distribution boards	PM	All areas	60,000
Croft Court Units	Replace roofs	PM	Units 11,12,14	35,000
Fleetwood Market	Replacement of skylights or removal	PM	Main Hall	120,000
Fleetwood Market	Carry out re pointing to external brickwork approx. 300m2	PM	West Elevation	15,000
Fleetwood Market	Replace 6-12 pairs of automatic/manual entrance doors, removal of shutters and rationalisation of access points.	PM	All Areas	240,000
Marine Hall	Replace existing timber framed windows and external doors to rear of buildings with new art deco style windows to improve visual appearance, improve energy performance and improve security to the rear	PM	Café	27,000
Marine Hall	New rendering and pointing work	PM	Main Hall	100,000
Marine Hall	Strip existing varnish from timber floor repair any damaged sections and re-varnish	PM	Main Hall	25,000
7 eage YCC	Liquid applied waterproof covering	PM	Lower flat roof & canopy	35,000
7 eage YCC	Upgrade insulation to lower flat roof Provisional sum	D	Lower flat roof	35,000
	GRAND TOTAL			717,000

KEY: PM = Planned Maintenance, D = Desirable, II = Income Improvements

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Report of:	Meeting	Date
Marianne Hesketh, Corporate Director Communities	Overview & Scrutiny	7 June 2021

Council Business Plan – 4th Quarter Performance Statement 2020/21
January – March 2021

1. Purpose of report

- 1.1 The dashboard style report (attached) gives a quick reference to quarterly progress against the council’s business plan projects and measures, along with commentary where issues have been identified.

2. Project Updates

- 2.1 There are now 18 Business Plan projects split between the three ambitions within the Business Plan – Economy, People and Place.

- 2.2 Whilst the majority of projects are on track, there are 7 showing Amber with minor issues.

- 2.2.1 A summary of those with minor issues (Amber) are shown below:

- **Deliver the implementation plan for Hillhouse Technology Enterprise Zone** – A Meeting has been held with Genecon to explore the changes required to the Implementation Plan. The scope of the amendments is currently being developed by Genecon for consideration by the Hillhouse Enterprise Zone Board. Work is expected to commence in April 2021.
- **Collaborate with partners to develop strategic economic plans such as the Greater Lancashire Plan** - Fleetwood, Garstang and Cleveleys Partnership Boards have been established, with Poulton to begin in May 2021. Currently preparing to tender for consultants to be appointed to develop and produce Regeneration Frameworks for Cleveleys, Poulton and Garstang. This is anticipated to be completed by September 2022. There have been revisions to the Fleetwood Regeneration Framework to enable final consultation planned for July 2021. All Regeneration Framework Strategies once

complete and alongside the Local Plan review will establish Wyre's Economic Strategy for the next 15 years.

- **Develop the Fleetwood Masterplan and facilitate external funding opportunities to support the future options to transform Fleetwood over the next 20 years** - Fleetwood Heritage Action Zone: Surveys and proposals due to be undertaken to facilitate bringing forward applications for properties on Lord Street, Adelaide Street, North Albert Street. Landscape Projects (Landscape Architecture Consultants) appointed to design and oversee the Custom House Square project. Additional funding granted by Historic England (HE) for project to repair the southern gable end of the Fleetwood Museum (Grant of £68,000). HE approval for consultancy work with IBI Group to develop the project plan for public realm in the HAZ and ThinkingPlace to develop the visual narrative and imagery for the Fleetwood narrative. Revisions to take place to the Fleetwood Regeneration Framework during April / May 2021 for the inclusion of an Education & Skills theme within the framework. Anticipated that the final public consultation event will take place in July 2021 before final sign off and adoption.
- **Launch the next phase of the digital Wyre strategy ensuring customers have easy access to our services and that we embrace the opportunities new technologies bring** – The new Civica payment system is now progressing and the target go-live date for new the website is hoped to be late June/early July.
- **Review the Wyre local plan 2011-2031** – Work is ongoing on the Partial Review with a renewed emphasis on using the Government's Standard Method for Housing Need as the basis for the review. A number of key documents have been updated (SCI and LDS) and will be reported to Cabinet or Portfolio Holder as appropriate. Partial Review will meet LPR1 deadline.
- **Deliver the Wyre Beach Management Scheme** - Phase 1 planning application due date June 2021. In process of satisfying all conditions. Service surveys complete, works required to divert gas mains and protect other services. Start date for compound works deferred to September 21 to allow local businesses the summer to recover and allow continuation to phase 2. Works on site to commence in the New Year. A pre-order for rock has been made to secure supplies. Phase 2 SI application to MMO still awaited. Discussions with planning to progress planning permission and MMO licence for phase 2 through Coastal Concordat.
- **Implement initiatives and promote activity to help achieve a cleaner, greener Wyre** - Lone volunteer beach cleaners and volunteer rangers have undertaken litter patrols throughout the winter and spring to promote appreciation of Wyre's coast, parks and countryside. Advisory Coastal safety and considerate behaviour banners have been developed and put up on site around the coast. Our volunteers have been working in partnership with the Wyre Rivers trust and helped to deliver flood mitigation measures, these have included leaky dams on the catchments higher tributaries, tree planting within the moorland Clough's and stream side (riparian)

habitats. They have also helped to plant 100's of metres of hedgerows. Wyre River and Coastal Water safety group has been set up with local police and multiple agencies to support the sharing of good practice in the River Wyre and Coastal waters with regard to safety of users and protection of the environment through partnership working. Green Flag Applications submitted for Memorial Park, WECP, Hawthorne Park, Vicarage Park and new for 2021 The Mount.

3. Performance Updates

3.1 In total there are 23 measures to be reported on however some of these do not have data available as they are either annual or bi-annual collection so have not been included.

3.2 Of the 15 Measures included on the report, 5 have a Green status, 3 Amber and 7 Red.

3.2.1 Further information regarding those showing as Amber are set out below.

- **Town centre vacancy rates** - Whilst rates are achieving against target in Fleetwood and Garstang they have increased in Cleveleys, Thornton and Poulton that has brought the overall percentage rate to within 10% of achieving target.
- **% of physically active adults** – although the actual figure is slightly lower than target, there was no significant difference in activity levels.
- **Money raised for good causes by the Wyre community lottery** - there has been a reduction in promotion of the Community Lottery over recent months due to the pandemic but despite this we are only a little under target.

3.2.2 Further information regarding those showing as Red are set out below.

- **Number of Businesses supported** – Activity has been hindered due to restrictions and closing of high streets. Plan is to visit each business in each Town Centre with Welcome Back Support Pack distribution and completion of shop counts.
- **% growth in business rate base** – It should be noted that there is due to be a reduction of -6.91% owing to the former Vinnolit site being demolished.
- **Out of work benefit claimant count** – The considerable increase will be largely driven by the COVID-19 pandemic.
- **Positive footprints programme** – the impact of the pandemic has meant the need to do this work differently and virtually so that has made it more difficult for the schools to take part in the programme.
- **Number of leisure centre visits** – the YMCA has been impacted by lockdown closures.

- **Number of volunteer hours** – the volunteer hours have taken a huge hit during COVID with many volunteers shielding and activities not taking place. The team are still supporting the volunteers wishing to carry on with volunteering activities as it is important for their health and wellbeing.
- **Number of people attending outdoor activities** – This has been affected by lockdowns and restrictions due to COVID.

Financial and legal implications	
Finance	<i>There are no financial implications</i>
Legal	<i>There are no legal implications</i>

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x

Processing Personal Data

If the decision(s) recommended in this report will result in personal data being processed, a privacy impact assessment (PIA) will have been completed and signed off by the council's Data Protection Officer before the decision is taken (as required by the General Data Protection Regulations 2018).

report author	telephone no.	email	date
Marianne Hesketh	01253 887350	marianne.hesketh@wyre.gov.uk	24 May 2021

List of background papers:		
name of document	date	where available for inspection

List of appendices

N/A

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Key Projects	
G	On schedule/target;
A	Minor issues
R	Major issues/Not Started

Key Measures	
G	Improving or in line with expectations
A	No significant change or comparable data unavailable
R	Worsening



Economy

Projects	
Deliver the implementation plan for Hillhouse Technology Enterprise Zone	A
Collaborate with partners to develop strategic economic plans such as the Greater Lancashire Plan	A
Work with our partners to increase access for residents and businesses to high speed internet and Wi-Fi wherever possible	G
Develop the Fleetwood Masterplan and facilitate external funding opportunities to support the future options to transform Fleetwood over the next 20 years	A
Explore the feasibility of a Fylde coast tramway/rail loop	G
Explore investment and development opportunities for our town centres and key council assets	G
Measures	
Number of businesses supported	R
% growth in business rate base at the Enterprise Zone	R
Town centre vacancy rates	A
Out of work benefit claimant count	R
% of fledgling businesses surviving - 18 months	G



People

Projects	
Deliver a programme of work to promote healthy choices and healthier lifestyles to keep people well	G
Maximise funding opportunities and deliver initiatives to support older people and people with disabilities to maintain independence	G
Work with partners to improve the aspirations and resilience of our young people through programmes such as positive footprints	G
Develop a programme of work that improves the sustainability and resilience of our communities	G
Launch the next phase of the digital Wyre strategy ensuring customers have easy access to our services and that we embrace the opportunities new technologies bring	A
Measures	
Number of people helped to remain independent at home	G
% of physically active adults	A
Number of hours of career led learning delivered in Wyre through the positive footprints programme	R
Number of leisure centre visits	R
Number of volunteer hours	R



Place

Projects	
Review the Wyre local plan 2011-2031	A
Deliver the Wyre Beach Management Scheme	A
Facilitate and support the improvement and use of parks and open spaces	G
Implement initiatives and promote activity to help achieve a cleaner, greener Wyre	A
Ensure the Wyre community lottery is well utilised to support good causes	G
Develop and deliver action plans to reduce the effect of climate change on our borough	G
Support our residents to reduce waste and increase reuse and recycling	G
Measures	
Number of people attending outdoor activities	R
Reduction in fly tipping reported	G
Money raised for good causes by the Wyre community lottery	A
Reduction in council carbon emissions	G
Number of trees planted	G

COMMENTS AND ISSUES

Number of Businesses supported - Activity hindered due to restrictions and closing of high streets. Plan to visit each business in each Town Centre on 21st April with Welcome Back support pack distribution and completion of shop counts.

% growth in business rate base - It should be noted that there is due to be a reduction of -6.91% owing to the former Vinnolit site being demolished.

Out of work benefit claimant count - The considerable increase will be largely driven by the COVID-19 pandemic.

Positive footprints programme - the impact of the pandemic has meant the need to do this work differently and virtually so that has made it more difficult for the schools to take part in the programme

Number of leisure centre visits - the YMCA has been impacted by lockdown closures.

Number of volunteer hours - the volunteer hours have taken a huge hit during COVID with many volunteers shielding and activities not taking place. The team are still supporting the volunteers wishing to carry on volunteering as it is important for their health and wellbeing.

Number of people attending outdoor activities - This has been affected by lockdowns and restrictions due to COVID.

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Economy Projects					
Ref and Title	Project Manager	Q1, April - June 2020	Q2, July - September 2020	Q3, October - Dec 2020	Q4, January - March 2021
PE1 - Status Deliver the implementation plan for Hillhouse Technology Enterprise Zone	Steve Smith / Andrea Wallace	No update	Amber Meeting held with Genecon to consider updates necessary. Draft report expected early November 2020 for review by officers.	Amber Genecon reviewing base line figures due to impact of Covid and loss of Vinnolit. Base line figures expected January 2021. Genecon to attend the Hillhouse Board Meeting on 15 Jan 2021 to give update.	Amber Meeting held with Genecon to explore the changes required to the Implementation Plan. The scope of the amendments is currently being developed by Genecon for consideration by the Hillhouse Enterprise Zone Board. Work expected to commence in April 2021.
PE2 - Status Collaborate with partners to develop strategic economic plans such as the Greater Lancashire Plan Page 17	Andrea Wallace	No update	Amber Established meeting with Blackpool & Fylde Council Economic Development Teams to explore each Council's approach within the Fylde Coast. Greater Lancashire Plan currently on hold.	Amber Meetings ongoing with Blackpool & Fylde ED Teams. Agreed focal point for Wyre's local economic strategy to concentrate on our four town centres as central hubs (Cleveleys, Poulton, Garstang and Fleetwood) across eight themes, including Digital, Economy, Health & Wellbeing etc. Once each town centre has agreed plan across these themes, this will naturally lead to an Economic Strategy for Wyre, with the Local Plan land availability also considered.	Amber Fleetwood, Garstang and Cleveleys Partnership Boards established. The establishing of Poulton to begin in May 2021. Currently preparing to tender for consultants to be appointed to develop and produce Regeneration Frameworks for Cleveleys, Poulton and Garstang, anticipated completion 18 months - Sept 2022. Fleetwood Regeneration Framework revisions to enable final consultation planned for July 2021. All Regeneration Framework Strategies once complete and alongside the Local Plan review will establish Wyres Economic Strategy for the next 15 years.
PE3 - Status Work with our partners to increase access for residents and businesses to high speed internet and Wi-Fi wherever possible	Steve Simpson	Green Signoff on network refresh project which will improve connectivity for Council assets and provide greater flexibility of services we can offer at satellite sites	Green Joined the CNI fibre co-operative which opens up PIA fibre ducts Talking to Blackpool and Lancaster Council about creating a NW coast fibre network	Green Continued work speaking to fibre providers and working with TNP to produce a fibre plan with DCMS funding Speaking to additional fibre providers who provide "social housing" internet at affordable prices Blackpool Transport are rolling out wifi at tram stops	Green continuing to develop a plan and understand the needs of the districts and this is becoming more apparent with the regeneration themes in Fleetwood, Cleveleys and Garstang. We are using a LFFN fibre connection for Copse Road and planning on utilising more of it in Cleveleys to support the high street
PE4 - Status		Green	Green	Amber	Amber

<p>Develop the Fleetwood Masterplan and facilitate external funding opportunities to support the future options to transform Fleetwood over the next 20 years</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 18</p>	<p>Andrea Wallace / Mark Fenton</p>	<p>Historic England awarded a £1.7m grant for the Fleetwood Heritage Action Zone which will fund a four-year programme of physical improvements, community engagement and cultural activities led by the council.</p>	<p>Fleetwood Regeneration Framework Consultation Phase 2 postponed until Spring 2021 due to C-19 distancing measures.</p> <p>FHSF - Further clarification exercise currently being undertaken in support of the Business Case submission. A decision on our £22m bid is expected mid to late November.</p> <p>Fleetwood Heritage Action Zone: currently working with 6 property owners who have expressed interest in applying for grant support. Received a 'Pilot Activity Grant' of £10,000 from Historic England to deliver a project in partnership with Fleetwood Museum which will advise on trails and walking routes in the town centre.</p>	<p>Announcement received from Future High Streets Fund on 26/12/2020 that our bid was unsuccessful. Clarification meeting to take place 08/01/2021 with MHCLG to understand reasons behind decision. Upon feedback, re-evaluation to take place in preparation for submission of Levelling Up Fund for Fleetwood. Regeneration Framework Consultation expected to take place Spring 2021.</p> <p>Fleetwood Heritage Action Zone: Purcells Architecture appointed as framework consultants for property owners to use to develop applications, design and oversee works. Visioning Lab completed their research and initial consultation activities - which will inform recommendations about trails and walking routes in the town centre. Fleetwood Museum submitted application on behalf of the Fleetwood Art Partnership for a Historic England Cultural Programme grant.</p>	<p>Fleetwood Heritage Action Zone: Surveys and proposals due to be undertaken to facilitate bringing forward applications for properties on Lord St, Adelaide St, North Albert St. Landscape Projects (Landscape Architecture Consultants) appointed to design and oversee the Custom House Square project. Additional funding granted by Historic England (HE) for project to repair the southern gable end of the Fleetwood Museum (Grant of £68,000). HE approval for consultancy work with IBI Group to develop the project plan for public realm in the HAZ and ThinkingPlace to develop the visual narrative and imagery for the Fleetwood narrative. Revisions to take place to the Fleetwood Regeneration Framework during April / May 2021 for the inclusion of a Education & Skills theme within the framework. Anticipated the final public consultation event to take place in July 2021 before final sign off and adoption. Preparations taking place for a submission for Round 1 of the Levelling Fund for Fleetwood. projects identified to date which can secure match funding required are - ABP site, Store 21 with the possible inclusion of Fleetwood Musuem.</p>
<p>PE5 - Status</p> <p>Explore the feasibility of a Fylde coast tramway/rail loop</p>	<p>Steve Smith</p>	<p>A detailed study is part of the ongoing funding bid to Government under the Future High Street Fund.</p>	<p>Amber</p> <p>Following Fylde Council's decision not to include the tram loop within their FHSF submission, it was agreed that this also be removed from Blackpool and Wyre bids. After further clarification, it didn't meet the criteria so it has been agreed that other funding pots will be explored instead. A joint letter to be prepared for Grant Shapps to reiterate the importance of this scheme for the Fylde Coast. LCC are progressing the study for the Fleetwood to Poulton line as part of the £100,000 funding that was approved.</p>	<p>Amber</p> <p>Discussions ongoing but no update for this quarter.</p>	<p>Green</p> <p>Lancashire County Council have issued a draft report, feedback from Wyre Council has been provided.</p> <p>Final draft report due to be issued by end of April 2021. Final draft report will be present to CMT.</p>
<p>PE6 - Status</p>		<p>Green</p>	<p>Green</p>	<p>Green</p>	<p>Green</p>

<p>Explore investment and development opportunities for our town centres and key council assets</p>	<p>Andrea Wallace / Mark Fenton</p>	<p>Coastal Community Fund 5 (CCF) capital works at Fleetwood Market continued on site. Studios nearing completion and Studio Co-ordinator appointed. Services and groundwork complete for the outdoor market and performance area with the kiosks delivered 29 May.</p>	<p>CCF5: Fleetwood Market advertising for tenants for the kiosks and Market House Studios have invited applications for studio space.</p>	<p>CCF5: 4 kiosks and 4 Market House Studio spaces occupied. Supplier of the digital signs appointed. Planning permission granted for 2 canopies.</p>	<p>CCF5: Digital signs installed in Cleveleys. Canopies installed at Fleetwood Market. Training programme agreed with providers for business development, customer service and merchandising skills. Levelling Up Fund: Budget announcement and the programme is now live with submission deadline for Round 1 in June 2021. Submission planned for Fleetwood Town Centre projects = ABP site, Store 21 development and Musuem improvments. RHSF: this project has been extended until June 2021, balance of unspent monies to date of £30k. Balance being used to support areas of concern once the restrictions are lifted. Welcome Back Fund: £199,180 awarded to Wyre to aid High Streets once restrictions are eased. Interventions can include improvmenets / provision of green open spaces. flower planting, graffitti removal, events, outdoor seating and canopy provision. Action plan currently being developed. Spend to begin in June 2021.</p>
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Economy Measures		Q1, April - June 2020			Q2, July - September 2020			Q3, October - Dec 2020			Q4, January - March 2021			Commentary	
	Reportee	Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative		
ME1	Take up of employment land	Fiona Riley	0.56	0.1	0.1	0.56	0	0.1	0.56	0	0.1	Data not currently available			There has been a decline in new employment land completions since 2019/20 monitoring period. The Wyre Local Plan was adopted in February 2019 and allocated approximately 32.24 hectares of land for employment development. Many of the allocated sites are strategic mixed use allocations that require a masterplan to be prepared and approved prior to securing planning permission.
ME2	Number of businesses supported	Andrea Wallace	2000	2360	2360	1000	1180	1180	1020	1100	1100	1020	33	33	Business support enquiries directly received by ED Team. Activity hindered due to restrictions and closing of high streets. Activity planned to visit each business in each Town Centre on 21st April with Welcome Back support pack distribution and completion of shop counts.
ME3	% growth in business rate base at the Enterprise Zone	Andrew Robinson	0.08%	0.00%	0.00%	0.08%	0.00%	0.00%	0.08%	0.00%	0.00%	0.08%	0.00%	0.00%	This is dependent on new business being set up in new buildings. It should be noted that there is due to be a reduction of -6.91% owing to the former Vinnolit site being demolished.
ME4	Town centre vacancy rates	Andrea Wallace	8.97%	8.97%		8.97%	9.25%		8.97%	9.81%		8.97%	9.81%		Retail monitoring last completed Dec 2020 - not completed Q4 due to restrictions. Next scheduled to take place April 2021 upon reopening of high streets
	* Fleetwood		15.63%	15.63%		15.63%	14.51%		14.51%	14.51%		14.51%	14.51%		
	* Cleveleys		8.86%	8.86%		8.86%	8.59%		8.59%	9.97%		8.59%	9.97%		
	* Thornton		5.66%	5.66%		5.66%	10.38%		5.66%	10.38%		5.66%	10.38%		
	* Poulton		5.92%	5.92%		5.92%	7.02%		5.92%	8.82%		5.92%	8.82%		
	* Garstang		3.85%	3.85%		3.85%	3.85%		3.85%	3.85%		3.85%	3.85%		
ME5	Out of work benefit claimant count	Human Resources				1710	3850		1710	3635		1710	3905		The considerable increase will be largely driven by the COVID-19 pandemic.
ME6	Visitor numbers to the borough	Alexandra Holt	Data available a year in arrears 2019 data due imminently												
ME7	% of fledgling businesses surviving - 18 months	Andrea Wallace	50%	50.00%	50%	51%	51.00%	51%	40%	40.00%	40	62%	62%	62	
Key															

Achieving/Exceeding target																
Within 10% of																
Below target																

People Projects		Q1, April - June 2020	Q2, July - September 2020	Q3, October - Dec 2020	Q4, January - March 2021
	Project Manager				
PPE1 - Status	Mark Broadhurst Carol Southern	Green We have been working closely with our partners - Lancashire County Council 's Public Health Team and Active Lancashire to start the procurement process for an adult weight management programme. This programme will run for three years. We have worked with Active Lancashire to access £6K of it's Tackling Inequalities Fund. Fleetwood Town Community Trust will be delivering an adult and family physical activity programme using the Tackling Inequalities funding. We continue to work closely with KKP, (Leisure Consultants) and Fylde Coast YMCA on the phased re-opening of the Leisure Centres. We have supported a group of Fleetwood residents to set up a health and wellbeing trail on the Fleetwood coastline.	Green The procurement process has been completed for the Adult Weight Management programme and we are hoping to launch in the next quarter with our preferred supplier. We have been working closely with Fleetwood Town Community Trust (FTCT) to promote their adult physical activity programme and the summer programme of TRY Sport activities. Both programmes have run successfully over this difficult period. The Health Rides have started back up successfully. The four Leisure Centres re-opened their gym and classes during this quarter, we continue to support the YMCA with KKP to re-open all of their facilities when we are able to do so. We supported the Beach Wheelchair project, who took over the Kite Building,, Fleetwood and started providing wheelchairs for local disabled people to access the beach. The feedback has been excellent so far.	Green We have been working with Slimming World on mobilising the new weight management contract, which is due to launch in the next quarter. The service will provide approx. 700 people support to lose weight. The health rides and health walks programme continued to operate successfully in October and December. We have continued to work with the YMCA on the re-mobilisation of their centres, lobbying government and bidding for funding to Sport England's National Leisure recovery fund. We have begun to look at our long term leisure centre strategy with KKP using Sport England's Strategic Outcomes Planning framework. We have also been supporting the Fleetwood Wellbeing way group with their health and wellbeing trail.	Green Planning for the 2021 Wyre Great Outdoor Programme has been taking place with the first activities planned for the restart on the week of 12 April for step 2 of the roadmap. The Wyre weight management service run with Slimming World launched on Feb 1st and has had over 30 referrals so far. We have met with the 8 social prescribers that work in Wyre 3 times during the quarter to update them on all of the health and wellbeing programmes that are re-starting for them to refer into. We have created a referral form for them to signpost people to us. We have also increased our links with the GP practices, the mental health teams and the Tier 3 Weight Management programme to refer people to our activities. We send a monthly newsletter to keep the professionals updated. We have worked hard with the YMCA to plan the re-opening of our Leisure Centres from April 12th. This has been helped by a successful funding bid for £240K from Sport England/DCMS. We have also gone out to tender for a long term physical activity, sport and leisure strategies for the borough.
Deliver a programme of work to promote healthy choices and healthier lifestyles to keep people well					
PPE2 - Status		Green	Green	Green	Green

<p>Maximise funding opportunities and deliver initiatives to support older people and people with disabilities to maintain independence</p>	<p>Mark Broadhurst Dave McArthur</p>	<p>DFGs and Minor Aids and Adaptations: We have helped 157 people to remain independent at home via the completion of 29 Disabled Facilities Grants and 128 minor aids and adaptations. C&R Attendance Allowance: Due to COVID 19, we were only able to start to complete Attendance Allowance forms from June 2020. Between April and June 2020 we have completed: 19 Attendance Allowance forms, 1 PIP form and 1 DLA form. So far, we have heard back from 5 successful clients generating over £21,000 annually. Home Energy Efficiency Installations via CHiL (Cosy Homes in Lancashire) - Between 1 April and 30 June a further 3 boilers have been replaced under CHiL. Total figures now stand at 49 measures installed (27 boilers, 2 lofts insulated, 17 homes have had first time central heating installed and 3 emergency boilers were installed).</p>	<p>DFGs and Minor Aids and Adaptations: We have helped 126 people to remain independent at home via the completion of 15 Disabled Facilities Grants and 111 minor aids and adaptations. The delivery of both minor and major adaptations was significantly affected by COVID 19. C&R Attendance Allowance: Between July and September we have completed: 38 Attendance Allowance forms, 5 PIP forms and 2 DLA forms. So far this year this has generated over £162,000 additional annual income for service users. Home Energy Efficiency Installations via CHiL (Cosy Homes in Lancashire) - Between 1 July and 30 September a further 6 boilers have been replaced under CHiL and 4 boilers serviced using affordable warmth funding ahead of the winter.</p>	<p>DFGs and Minor Aids and Adaptations: We have helped 173 people to remain independent at home via the completion of 60 Disabled Facilities Grants and 113 minor aids and adaptations. The relaxation of COVID 19 restrictions has helped catch up on delivery of both minor and major adaptations, but the third lockdown will affect delivery particularly to the extremely clinically vulnerable group. C&R Attendance Allowance: Between October and December we have completed: 26 Attendance Allowance forms, and 3 PIP forms. So far this year this has generated nearly £290,000 additional annual income for service users, plus 22 cases still awaiting outcomes. In addition to this there were 226 handyperson jobs completed in quarter 3. Home Energy Efficiency Installations via CHiL (Cosy Homes in Lancashire) - Between 1 October and 31 December a further 5 boiler services/repairs and 5 window/roof repairs were completed using affordable warmth funding. There also 13 jobs currently ongoing.</p>	<p>DFGs and Minor Aids and Adaptations: We have helped 180 people to remain independent at home via the completion of 59 Disabled Facilities Grants and 121 minor aids and adaptations. The third lockdown has affected delivery of both minor and major adaptations in particular with the reintroduction of the shielding guidance for the extremely clinically vulnerable group. C&R Attendance Allowance: Between January and March we have completed: 39 Attendance Allowance forms, 8 PIP forms, 1 DLA form and 3 Carers Allowance forms. Over the course of the year this has generated nearly £460,000 additional annual income for service users, plus 34 cases still awaiting outcomes. In addition to this there were 208 handyperson jobs completed in quarter 4. Home Energy Efficiency Installations via CHiL (Cosy Homes in Lancashire) - Between 1 January and 31 March a further 12 jobs were completed using affordable warmth funding. There also 4 jobs currently ongoing.</p>
<p>PPE4 - Status</p>	<p>Carol Southern</p>	<p>Green</p> <p>Two out of the five schools that Wyre funded have completed their intended delivery with Positive Footprints with Year 6 pupils. The other three primary schools and a cohort of Year 5 pupils at one of the other schools expect to complete the programme by December 2020. 50 children have completed the programme with 24 hours of careers-led learning and eight businesses engaged.</p>	<p>Green</p> <p>Delivery was unable to take place during July and August due to the school holidays. The programme will re-start in October as September wasn't the best time to re-start due to all the Covid related issues that schools have had to deal with. There is expected delivery of the programme between October - December in 3 out of 5 of the primary schools.</p>	<p>Green</p> <p>Strong progress has been made towards the completion of the programme by schools faced with the challenges presented by the pandemic. Key developments include the 5 schools reporting 32 hours of careers-led learning delivered during the reporting period and 3 out of the 5 schools having nearly completed the programme. 86 children have been impacted by the programme.</p>	<p>Green</p> <p>Progress has been made towards the completion of the programme by schools faced with the challenges presented by the pandemic. Key developments include the 5 schools reporting 36 hours of careers-led learning delivered during the reporting period and 2 out of the 5 schools having completed the programme and 2 others at least half way through the programme. 206 children have raised their aspirations through being part of this programme throughout the year.</p>
<p>PPE4 - Status</p>		<p>Green</p>	<p>Green</p>	<p>Green</p>	<p>Green</p>

<p>Develop a programme of work that improves the sustainability and resilience of our communities</p>	<p>Mark Broadhurst Carol Southern</p>	<p>Through our Covid Community Hub work - Wyre Together, we have built on and further developed our work with our communities across Wyre. This involved close partnership working with the Garstang Volunteer Force, Poulton CAN, Warren Manor Day Centre and Fleetwood Together. These partnerships alongside other closer ties with religious organisations have and will continue to help us work together to better support the needs of our residents. We are writing a short report to identify learning and areas of need to focus on as a team. Our programme of Health and Wellbeing activities were necessarily on hold during this quarter.</p>	<p>Work has started to build on the learning from the Community Hub work which identified areas such as lack of IT skills with older people, social isolation, the lack of a co-ordinated community response in Cleveleys and Over Wyre areas as key priorities for us as a team. We have been meeting up and planning our work with the new social prescribers to meet local community needs and discussing how we can jointly help to tackle the above priority areas.</p>	<p>We have been working closely with the social prescribers to discuss how we can enable referrals from the four primary care network's social prescribers into our community activities. We have also been discussing the role out of the data access project with the social prescribers from Torrentum PCN when we are able to do so. We re-launched our Wyre Community hub in October and are once again supporting local residents at this most difficult time with essential supplies and support.</p>	<p>We have continued to support our communities through our Wyre hub work and have created a regular meeting with key community leads to ensure that we continue those relationships long term. We are also planning a regular update bulletin to all of the community groups that we are aware of on how to access support. We have started a regular newsletter to our Sports Clubs to keep them updated and aware of what support there is locally and regionally for them. Specific support is being provided to the Beach Wheelchairs project, 2 local rugby clubs and the Fleetwood wellbeing way group. Planning for a new HAZ funded project developing further trails in Fleetwood is taking place.</p>
<p>PPE5 - Status Launch the next phase of the digital Wyre strategy ensuring customers have easy access to our services and that we embrace the opportunities new technologies bring</p>	<p>Steve Simpson</p>	<p>Amber On going work being completed to complete the forms needed. Awaiting payment system integration</p>	<p>Red Unfortunately the new council website was due to go live at the end of October but has been delayed due to supplier issues including resourcing challenges. All forms will be completed and available when the website is launched which will now be in 2021</p>	<p>Red Unfortunately there has been little progress with the new council website over this quarter and the same delays apply from the previous quarter. It is hoped that the new website will be launched in the summer.</p>	<p>Amber New Civica payment system is progressing and target go-live for new website is set as June 29th</p>

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People Measures		Reportee	Q1, April - June 2020			Q2, July - September 2020			Q3, October - Dec 2020			Q4, January - March 2021			Commentary
			Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	
MPE1	% of e-contacts as a % of total contacts	Pete Mason	55%	74.40%		55%	65.20%		55.00%	66.61%		55.00%	67.91%		
MPE2	Number of people helped to remain independent at home	Dave McArthur	150	157	157	150	126	283	150	173	456	150	180	636	
MPE3	% of physically active adults	Carol Southern	61.70%	59.70%								61.70%	58.40%		Although the figure is slightly lower, there was no significant difference in activity levels
MPE4	Number of hours of career led learning delivered in Wyre through the positive footprints programme	Carol Southern	15	24	24	30	0	24	45	8	32	60	4	36	the impact of the pandemic has meant the need to do this work differently and virtually so that has made it more difficult for the schools to take part in the programme.
MPE5	Number of leisure centre visits	Carol Southern		Nil - Covid			225000	52,043	52,043		55,448	107,491		Nil - Covid	the YMCA has been impacted by lockdown closures.
MPE6	Number of volunteer hours	Simon Swindells	9,298	1,868	1,868	9,102	3,556	5,424	7,941	3,414	8,838	6073	3620	9693	the volunteer hours have taken a huge hit with many of our volunteers self-isolating are just not wishing to volunteer during this unprecedented time. We are still supporting the volunteers wishing to carry on volunteering as it is important for their health and wellbeing.
MPE7	% of resident population who consider themselves to be in good health	Carol Southern		N/A		Life in Wyre Survey not completed this year due to COVID									
Page 27															
Key															
	Achieving/Exceeding target														
	Within 10% of achieving target														
	Below target (more than 10%)														
Targets set Nationally															
MPE1															
MPE3															
MPE4															
MPE5															
MPE7															
MPE8															

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Place Projects		Q1, April - June 2020	Q2, July - September 2020	Q3, October - Dec 2020	Q4, January - March 2021
PPL1 - Status	Project Manager		Amber	Amber	Amber
Review the Wyre local plan 2011-2031	Steve Smith	No update this quarter	Work on the Partial Review of the Local Plan formally remains ongoing. However, owing to the significant changes to the planning system proposed by Government in the recent White Paper (Planning for the Future) and after consultation with the Planning Policy Working Group (PPWG) a pause has been agreed on the commissioning of new research or evidence gathering as the risk of this being out-of-date is currently too high. This 'pause' will be kept under review in consultation with the PPWG.	Government have stated a White Paper response is expected from them in Spring 2021. Recent correspondence has been received from MHCLG and in the light of this the partial review will restart over the next quarter.	Work ongoing on the Partial Review with a renewed emphasis on using the Government's Standard Method for Housing Need as the basis for the review. A number of key documents have been updated (SCI and LDS) and will be reported to Cabinet or Portfolio Holder as appropriate. Partial Review will meet LPR1 deadline.
PPL2 - Status			Amber	Amber	Amber
Deliver the Wyre Beach Management Scheme	Carl Green	Contractor Balfour Beatty appointed to undertake pre contract and design works following completion of Phase 1 feasibility study. Environmental impact studies required for Phase 1 planning commenced including development of site compound on Rossall school land. Phase 2 feasibility study being developed by Contractor.	Site investigation works including trial holes and material testing undertaken for phase 1. Detail design commenced. Phase 2 feasibility report submitted by Contractor. Environmental studies required for phase 2 commenced. Issues raised by Rossall school for the use of their land, alternative site compound locations sought. Application made to MMO for Phase 2 site investigation works and Environmentally Screening and Scoping.	Planning application submitted for phase 1. Contract documents and contract price being prepared. New programme submitted to EA with completion date in December 2021 for phase 1. Phase 2 environmental studies progressing, applications to MMO for Site Investigation works in consultation phase.	Phase 1 planning application due date June 2021. In process of satisfying all conditions. Service surveys complete, works required to divert gas main and protect other services. Start date for compound works deferred to September 21 to allow local businesses summer to recover and allow continuation to phase 2. Works on site to commence in new year. Pre Order for rock made to secure supplies. Phase 2 SI application to MMO still awaited. Discussions with planning to progress planning permission and MMO licence for phase 2 through Coastal Concordat.
PPL3 - Status		Green	Green	Green	Green

Facilitate and support the improvement and use of parks and open spaces

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PPL4 - Status

Ruth Hunter

106 money and an LEF grant totally £68K, a new masterplan is currently being drawn up by Relandscapes on our behalf. Work is programmed to start on site in September.
 We have supported the Friends of Memorial Park with an external funding bid and have received notification of success and jointly secured a grant of £29,500 towards the plans for play area improvements. The friends group will contribute £4,212 and the Council £2,788. The Mount project continues to be on plan for completion early autumn.
 Officers across the council are working together with the Police to address issues of ASB at WECP
 An award of external funding for phase 2 footpath works on King Georges playing field in Thornton was confirmed. Thornton Action Group working in partnership with Wyre Council have been awarded funding from the Walney Extension Fund of £16,220 and along with additional funding from Wyre Council the money will fund the extension of the surfaced footpath around the playing field. A contractor has been appointed for an imminent start on site.
 The project at Jubilee Gardens has been delayed slightly, quotations still being assessed - update

Green

Green Flag status secured for parks.
 Planting at the Mary Hope Garden, Mount completed to assist with the overall renovation scheme.
 The teams supported the scaled back Remembrance Services. Lancashire Living Seas - Coastal Improvement and Interpretation Project started with LWT officer in post 1 Day a week (Funded by LEF grant) working with council to develop marine coastal trail for public. Dynamic Dunescapes - NE officers working with the council to develop a plan for management of invasive species on the dunes and to provide dune interpretation . On-line talk delivered by NE to Wyre volunteers. Wyre Volunteers working on numerous sites to undertake access and conservation works including management of vegetation to open up ground for meadows, footpath improvements to Scorton Millennium Way working with the local Parish Council, woodland management in woodland compartments on parks, improvement to the outdoor classroom at the Wyre Estuary Country Park to enable it to be used for environmental education activities and outdoor meetings, continued support for the interpretation of the Fleetwood Wellbeing Way.

Amber

Woodland work - reuse of materials for Natural Flood Management
 Plantations on King Georges were thinned of Ash trees suffering from Ash die back, this was chipped on site and utilised to create covered paths on desire lines. Other tree species such as willow, birch and Alder were thinned, this brash was utilised in making brash bundles for leaky dams. These were then installed in the upper catchment in partnership with the Wyre Rivers Trust to support natural flood management to help slow the flow. *The Lancashire Living Seas Project a project in partnership with Lancashire Wildlife Trust secured £17K of funds from LE, is now in the fabrication stage with the creation of a carved storytelling chair and carved monolith posts. These are part of the interpretive trail on the coast between Larkholme Grasslands and the Boating Lake at Fleetwood. * Mowing and wildflowers - Wyre Estuary Country Park - A number of grassy areas are being left uncut to promote wildflowers and biodiversity . Volunteers have prepared the areas of ground for the sowing of wildflower seeds for pollinators.

Amber

<p>Implement initiatives and promote activity to help achieve a cleaner, greener Wyre</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 31</p>	<p>Ruth Hunter</p>	<p>Activities suspended due to covid. Throughout continued positive engagement on social media to take waste home, use licenced waste companies, don't fly tip etc.</p> <ul style="list-style-type: none"> Dynamic Dunescapes Project has started with Natural England and Wildlife Trust officers visiting on site to create site interpretation and plan for the conservation works on the Fleetwood Dunes (part of a national HLF Dunescapes project with Wildlife Trusts and Natural England) Controlled and eradicated Invasive species Giant Hog Weed from a number sites around Wyre 	<ul style="list-style-type: none"> Lancashire Living Seas Engagement Officer working with the ranger team to develop online interpretation and engagement about the Wyre coast as a part of this Fylde Coast initiative. Bin for Green Seas launched in partnership with Rotary and District Rhyll Street, Fleetwood, Love my alley project commenced with local support Supported the national spring clean initiative with a number of covid safe litter picks with Wyre in Bloom groups Volunteer beach cleaners (from existing beach care groups) working in lone working (pairs) following new guidance are helping to care for Wyre beaches in partnership with LmB on a weekly basis usually 4 times a week 	<ul style="list-style-type: none"> Face to Face events / activities limited due to covid restrictions. Continued to support beach cleaning groups and lone litter picking - according to restrictions in place. Health walks and Health Rides took place (covid secure) with restricted number Covid safe litter pick and talk with 30 children from Flakefleet school <p>We have been shortlisted for the Keep Britain Tidy 'Community Engagement Award' for the alley project on Rhyll Street in Fleetwood, the video has been launched on social media, encouraging residents to 'Love Where You Live' and nominate their own alleys for us to support them with their transformation. This video has also been launched onto YouTube</p> <ul style="list-style-type: none"> Natural flood management volunteer days undertaken in partnership with River Wyre Trust and Wyre volunteers to help with the sustainable management of the Wyre catchment. 	<ul style="list-style-type: none"> Lone volunteer beach cleaners and volunteer rangers have undertaken litter patrols throughout the winter and spring to promote appreciation of Wyre's coast, parks and countryside. *Advisory Coastal safety and considerate behaviour banners have been developed and put up on site around the coast. *Our volunteers have been working in partnership with the Wyre Rivers trust and helped to deliver flood mitigation measures, these have included leaky dams on the catchments higher tributaries, tree planting within the moorland Clough's and stream side (riparian) habitats. They have also helped to plant 100's of meters of hedgerows. * Wyre River and Coastal Water safety group has been set up with local police and multiple agencies to support the sharing of good practice in the River Wyre and Coastal waters with regard to safety of users and protection of the environment through partnership working. Green Flag Applications submitted for - Memorial Park, WECP, Hawthorne Park, Vicarage Park and new for 2021 The Mount.
<p>PPL5 - Status</p> <p>Ensure the Wyre community lottery is well utilised to support good causes</p>	<p>Carol Southern</p>	<p>Green</p> <p>The lottery continues to grow the number of good causes that have signed up and the number of people who are buying tickets and winning prizes. We will be focusing on promoting the lottery to new good causes to ensure we hit our target of 40 signed up. We are please with the progress that this is making so far.</p>	<p>Green</p> <p>The lottery now has 39 good causes signed up for the lottery. Each weekly draw attracts over 1.3K tickets sold and there are approx 20-30 winners each week in Wyre. We are featuring the different good causes on our social media accounts to increase support and are communicating regularly with the good causes to ensure they make the most of the lottery</p>	<p>Green</p> <p>The lottery still has 39 good causes signed up for the lottery. Each weekly draw attracts over 1.3K tickets sold and there are approx 20-30 winners each week in Wyre. We are planning a promotional campaign to recruit more good causes and are contacting all those good causes that have started the signing up process but not completed.</p>	<p>Green</p> <p>The lottery has 40 good causes registered and participating in the lottery. We have been raising the profile of the lottery through regular social media posts and competitions to increase ticket sales. There have been 2 major winners, (£250 each) which we have promoted. We have contacted all of those groups that haven't completed the signing up process to encourage them to do so. The money raised for good causes is also on track.</p>
<p>PPL6 - Status</p>		<p>Green</p>	<p>Green</p>	<p>Green</p>	<p>Green</p>

<p>Develop and deliver action plans to reduce the effect of climate change on our borough</p>	<p>Mark Billington / Sammy Gray</p>	<p>Various annual and perennial wildflower areas were prepared and sown in April and May including at Memorial Park Fleetwood, Dock St Roundabout Fleetwood, Vicarage Park Poulton, Tithebarn Park Poulton, Civic Centre Grounds Poulton and Jubilee Gardens Cleveleys</p>	<p>Climate change action plans for council operations and the wider borough were agreed by members of the Climate Change Policy Group. This is being compiled into a report for formal cabinet approval at the November meeting. A baseline carbon footprint for the council was produced for 2018/19 by One Carbon World. The footprint for 2019/20 is currently being calculated in house. An annual reduction target is to be agreed based on these figures.</p>	<p>- Quarter 3 Target of 1843 trees planted has not been met due to delays in receiving trees from Woodland Trust - expected to be planted in Qtr 4 with additional trees subject to Covid restrictions. - A summarised action plan has been produced and submitted for cabinet consideration in January. - The Fylde Coast Climate Survey went live in December for residents to express their views and suggestions for tackling climate change. - Four new electric vans have been purchased for the council fleet and grant funding is being pursued for electric vehicle charging points across the borough, which some Parish Councils are also actively pursuing. - Joint working groups with climate change officers and planning officers have been set up across Lancashire to share best practice and collective climate change action.</p>	<p>- Quarter 3 target of 1843 trees planted along with Quarter 4 target of 1499 trees (Combined total of 3342 trees). A magnificent effort by the Coast & Countryside Rangers supported by volunteers to achieve this. - Action Plan agreed by cabinet and available for the public to view on the website. - Carbon Literacy Training pilot successfully complete and beginning to roll out to all staff via department. - Council purchased and took receipt of 4 electric vans - Conducted in-house energy audits for Fleetwood Market and Marine Hall. Unsuccessful bid for the Government PSDS, pursuing a second bid in April. - Results of the Fylde Coast Climate Survey compiled into a report, documenting 102 responses that will help guide future decisions and actions.</p>
<p>PPL Status</p> <p>Support our residents to reduce waste and increase reuse and recycling</p>	<p>Ruth Hunter</p>	<p>Green The Box to Bin scheme went live early April, despite the challenges of Covid-19. During the lockdown all waste streams have seen higher waste arisings, but the use of the new red bin appears to be high. The programmed support of temporary officers on the ground engaging with householders and tackling problems was suspended, alternative digital ways of engaging with residents to reduce and recycle more waste is being explored. Some kerbside services and the HWRC's were temporarily suspended reducing the ability to divert waste some waste streams</p>	<p>Green Supported national recycling week and drip feed of communication messages to remind householders how to use bins. Tender exercise completed to work with a third party specialist on a digital campaign to support behaviour change - funding supported by LCC. Creation of video for use at the virtual Fylde Coast Food & Drink festival and social media on recycling and what happens to your waste.</p>	<p>Green The digital campaign with Happy started and launched with messages to help reduce waste and contamination of the recycling bins in the run up to Christmas. The service leaflet addressing recycling, reuse and climate change was delivered in late November to all households <ul style="list-style-type: none"> In order to highlight food waste and in particular at Halloween, we launched some pumpkin cookery videos & promoted LFHW messages To combat not only contamination in the paper/card waste stream, but to encourage 'Re-use' we launched a sustainable gift-wrapping video onto social media, giving ideas and tips on how to not only be friendlier to the environment but on their pocket! Face to Face events / activities limited by Covid restrictions</p>	<p>Green The digital campaign has continued throughout this final quarter. Face to Face activities still limited Communications for new green waste subscription year commenced</p>

Place Measures	Reportee	Q1, April - June 2020			Q2, July - September 2020			Q3, October - Dec 2020			Q4, January - March 2021			Commentary
		Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	
MPL1	Alison Boden	0	0	0	70	100	100	50	122	222	0	0	222	Lockdown April to June, Reduced summer programme due to restrictions and Lockdown December to March have impacted upon the programme.
MPL2	Ruth Hunter													Life in Wyre Survey - postponed
MPL3	Ruth Hunter													Life in Wyre Survey - postponed
MPL4	Ruth Hunter, Tracy Waistle	500	507	507	500	365	365	500	371	371	500	335	335	1578 over year
MPL5	Carol Southern	£2,500	£2,186	£2,186	£5,000	£2,404	£4,590	£7,500	£2,496	7,086	£10,000	£2,622	£9,708	
MPL6	Mark Billington, Sammy Gray	0	0	0	0	0	0	0	0	0	0	0	0	
MPL7	Carl Green	1	1	1	0	0	1	0	0	1	6			
MPL8	Mark Billington, Ryan Arrell	0	0	0	0	0	0	1843	0	0	1499	3342	3342	There has been a delay due the national lockdown in receiving funding and tree stock from the woodland trust
MPL9	Ruth Hunter	45%	44.8% (lower as green waste suspended)	n/a	45%	49.3% (not yet approved by DEFRA)	n/a	40%	Delay in reporting process	n/a				none of 20/21 figures signed off, delay in reporting / sign off by DEFRA usually 12m
Key														
	Achieving/Exceeding target													
	Within 10% of achieving													
	Below target (more than													
NB	MPL5 – linked to the Life in Wyre bi-annual survey, therefore figures only available every 2 years													
	MPL4 – linked to the Life in Wyre bi-annual survey, therefore figures only available every 2 years													
Targets Set Locally														
MPL1														
MPL5														
MPL6														

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Report of:	Meeting	Date
Clare James, Corporate Director Resources	Overview and Scrutiny Committee	7 June 2021

Overview and Scrutiny Work Programme 2021/2022 – Update report

1. Purpose of report

- 1.1 To update the Overview and Scrutiny Committee about the Overview and Scrutiny Work Programme 2021/22.

2. Recommendations

- 3.1 That the committee approves the revised District Enforcement Pilot Task Group scoping document and agrees to reconvene the review.
- 3.2 That the committee approves the draft scoping document and agrees to commission a task group about Wyre's Tourism recovery in light of the COVID-19 Pandemic (official name tbc).
- 3.3 That the report be noted.

3. Current and completed work

3.1 Review of District Enforcement Task Group

Members expressed a desire to reconvene this task group at their March meeting. Although Ruth Hunter, Head of Public Realm and Environmental Sustainability, was invited to attend the June Overview and Scrutiny meeting to provide an update, it is suggested that the task group now reconvenes after Councillor Bridge, Street Scene, Parks and Open Spaces Portfolio Holder, has presented District Enforcement performance data in his Executive Report to Council on 8 July.

The revised scoping document is attached at Appendix 2.

3.2 Review of Wyre's Tourism recovery in the light of the COVID-19 Pandemic (official name tbc)

At the last Overview and Scrutiny meeting Councillor Matthew Vincent proposed the commissioning of a task group on how tourism recovery in Wyre might be better supported by the council post-pandemic with specific interest into the 'staycation' offer in Wyre.

The draft-scoping document for this proposal is attached at Appendix 3.

Members must decide whether to commission this task group.

4. Paused work

4.1 Review of Wyre's contract with the YMCA

Members asked, during their last meeting, for clarification on the likely timeline for the YMCA Leisure Centre consultant's report and review.

The Corporate Director Communities has informed Democratic Services that the Leisure Review is a large piece of work that will take place over the next year. The review has been split into three pieces of work: sport and physical activity strategy, built facilities needs assessment and then it will conclude with a leisure masterplan. Therefore, at present, the commissioning of a task group on leisure centres/YMCA contracts may not be the most appropriate time.

Members can be reassured that they will be involved in this process at the various stages and it may be advantageous for Overview and Scrutiny Committee to receive an update of this review and what the key milestones are at a future meeting.

4.2 Review of Wyre's Scrutiny Function

At the last meeting, the committee saw it appropriate to pause any work on this review until the workshop session with Ian Parry from the Centre for Governance and Scrutiny (CfGS) had been completed. All members of Cabinet, members of Overview and Scrutiny, the Corporate Management Team and Democratic Services should now have received their Microsoft Teams invitation via email.

5. Work Programme

5.1 The Overview and Scrutiny Work Programme for 2021/22 is attached at Appendix 1.

Next steps for these areas should now be formulated and the work programme tailored accordingly to ensure it remains focused.

report author	telephone no.	email	date
Marianne Unwin	01253 887326	marianne.unwin@wyre.gov.uk	09/04/2021

List of appendices

- Appendix 1 – Overview and Scrutiny Committee Work Programme 2021/2022
- Appendix 2 – Review of District Enforcement Task Group – revised scoping document
- Appendix 3 - Review of Wyre's Tourism recovery in the light of the COVID-19 Pandemic (official name tbc) draft scoping document

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Overview and Scrutiny (O&S) Work Programme: 2021/22

Committee Meetings:

Monday 26 April 2021 at 6pm: Work Programme planning and review

- *O&S Work Programme 2020/21 – update*
- *O&S Work Programme 2021/22- planning*
- *Citizens Advice Bureau Review Task Group report*

Invited attendees: None.

Monday 07 June 2021 at 6pm: Update on Scrutiny review implementations

- Election of Chairman for the municipal year 2021/22
- Election of Vice Chairman for the municipal year 2021/22
- Update of the District Enforcement service over the past year - 2020/2021
- Planned Maintenance and Investment Projects Schedule - 2021/22
- Business Plan 2020/21, Quarterly Performance Statement (Quarter 4: January – March)
- O&S Work Programme 2021/22 – update and planning

Invited attendees: Maria Blundy (Head of Built Environment)

Monday 19 July 2021 at 6pm: Health, Wellbeing and environment theme

- O&S Work Programme 2021/22 – update
- Annual update regarding the work of Lancashire County Council Health Scrutiny Committee
- Annual update from the Fylde and Wyre Clinical Commissioning Group
- Review of the implementations of the recommendations of Public Conveniences Task Group report

Invited attendees: Councillor Julie Robinson (Co-opted Member of the Lancashire County Council Health Scrutiny Committee, Dr Amanda Doyle OBE (Chief Clinical Officer for Blackpool and Fylde and Wyre Clinical Commissioning Groups) and Dr Adam Janjua (Elected Clinical Member and Chair for Fylde and Wyre Clinical Commissioning Group). Councillor Bridge (Street Scene, Parks and Open Spaces Portfolio Holder) and Ruth Hunter (Head of Public Realm and Environmental Sustainability).

Monday 06 September 2021 at 6pm: Neighbourhood Services and Community Safety theme

- O&S Work Programme 2021/22 – update
- An update on Wyre’s Covid-19 response
- Business Review of the implementations of the recommendations of the Residents Parking Permit Scheme Task Group report
- Review of the implementations of the recommendations of the Domestic Abuse Task Group: 5 years on
- Business Plan 2021/22 – Quarterly Performance Statement (Quarter 1: April – June)

Invited attendees: Councillor David Henderson (Leader of the Council), Garry Payne (Chief Executive).

Councillor Berry (Neighbourhood Services and Community Safety Portfolio Holder), Carl Green (Head of Engineering Services) and Neil Greenwood (Head of Environmental Health and Community Safety).

Monday 18 October 2021 at 6pm: (No theme allocated)

- O&S Work Programme 2021/22 – update

Invited attendees: None.

Monday 22 November 2021 at 6pm: Resources and Finance theme

- O&S Work Programme 2021/22 – update
- Cost profiles - benchmarking results 2021/22
- Fees and Charges - draft
- Business Plan – Quarterly Performance Statement (Quarter 2: July – September)

Invited attendees: Councillor Alan Vincent (Resources Portfolio Holder and Deputy Leader) and Clare James (Corporate Director Resources and Section 151 Officer).

Monday 17 January 2022 at 6pm: Corporate theme

- O&S Work Programme 2021/22 – update and planning
- Business Plan 2022/23
- Planned Maintenance and Investment Projects Schedule - 2022/23

Invited attendees: Councillor David Henderson (Leader of the Council) and Garry Payne (Chief Executive), Marianne Hesketh (Corporate Director Communities), Mark Billington (Corporate Director Environment) and Maria Blundy (Head of Built Environment).

Monday 28 February 2022 at 6pm: Police and Community Safety theme

- O&S Work Programme 2021/22 – update

- Wyre Community Safety Partnership – annual scrutiny review
- Business Plan – Quarterly Performance Statement (Quarter 3: October – December)

Invited attendees: Kevin Lister (Wyre Neighbourhood Inspector), Neil Greenwood (Head of Environmental Health & Community Safety) and Councillor Roger Berry (Neighbourhood Services and Community Safety Portfolio Holder).

Monday 25 April 2022 at 6pm: Work Programme Planning and Review

- O&S Work Programme 2021/22 – update
- O&S Work Programme 2022/23 – planning

Invited attendees: None.

Task Group Reviews-

Current Reviews:

- *Citizens Advice Bureau Review Task Group - completed*
- District Enforcement Pilot Task Group
- Review of Wyre's Tourism recovery in the light of the COVID-19 Pandemic (official name tbc)

Paused Work:

- Scrutiny Function Review Group
This work is on hold as we await the outcomes of the member's workshop with Ian Parry from CfGS (Centre for Governance and Scrutiny)
- Wyre's Call-in procedures Review Group (18.01.2021)
- Poulton to Fleetwood Link Task Group
The Task Group will re-instate once the stakeholders and authorities have created a feasibility study

Possible review focuses for 2021/22:

- YMCA Fylde Coast contract (O&S 16.03.2020)
- Town centres (O&S 16.03.2020)
- Wyre's assistance in the response to Covid-19 through policies and procedures (O&S 16.03.2020)
- Tourism (O&S 18.01.2021)
- Anti-Social behaviour (see O&S 27.01.2020- minute number 3&6)
- Caravan holiday site occupancy and residential status

Looking further ahead:

- Lancashire 'Super Hospital' (due to the announcement by Government 02.10.2020) – the public consultation is expected late in 2021.
- Marsh Mill (extension to the lease that is due to end in mid-2024)

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District Enforcement Task Group – Revised Scoping Document

Review Topic	District Environmental Enforcement Pilot	
Chairman	Councillor Tom Ingham	
Deputy Chairman	Councillor Emma Ellison	
Other Members	1. I Amos 2. R Amos 3. D Atkins 4. Fail 5. Collette Fairbanks 6. O'Neill 7. Orme 8. Stirzaker 9. Swales 10. L Walmsley	
Officer Support	Marianne Unwin, Democratic Services Officer	
Purpose of the Review	Evaluate the effectiveness of the environmental enforcement pilot to tackle cleaner and greener issues	
Role of Overview and Scrutiny in this Review (mark all that apply)	Holding Executive to account – decisions <input type="checkbox"/> Existing budget and policy framework <input type="checkbox"/> Contribution to policy development <input checked="" type="checkbox"/> Holding Executive to account – performance <input checked="" type="checkbox"/> Community champion <input checked="" type="checkbox"/> Statutory duties / compliance with codes of practice <input type="checkbox"/>	
Aims of Review	1) Evaluate the effectiveness of the environmental enforcement pilot 2) Make recommendations regarding future service provision 3) Consider opportunities to expand on the offences covered by the pilot within any future services 4) Review the Council's approach for under 18's (Currently the Council policy is not to issue Fixed Penalty Notices to under 18 year olds; the task group could look at the issues related to reducing the age limit or consider other means of addressing littering / environmental offences by minors)	

Methodology	Interview witnesses at task group meetings Benchmarking with other local authorities Consider relevant reports and documentation Public Consultations
Scope of Review	The review will include: <ul style="list-style-type: none"> • Offences covered • Results across offence types / areas (Numbers issued / payment rates) • Location of offenders – proportion of borough residents offending/regional/national • Approach taken • Added value • Improvement on cleanliness
Potential Witnesses	Street Scene, Parks and Open Spaces Portfolio Holder Corporate Director Environment Head of Public Realm and Environmental Sustainability District Enforcement Manager Waste Management Officer Legal Services Manager Head of Finance Town and Parish Council representative(s)
Documents to be considered	<ul style="list-style-type: none"> • Overview and Scrutiny Report • Portfolio Holder Executive report (to follow) • Cabinet reports
Risks	None
Level of Publicity	Medium
Indicators of a Successful Review	Clear recommendations to the Cabinet about the way forward
Intended Outcomes	A cleaner greener Wyre
Approximate Timeframe	3 months (3/4 meetings)
Projected Re-Start Date	July 2021

Title to be confirmed - Scrutiny Task Group

DRAFT Scoping Document

Review Topic	Supporting tourism recovery in Wyre post-pandemic	
Chair and Vice-Chair	To be confirmed	
Group Membership	To be confirmed	
Officer Support	Marianne Unwin, Democratic Services Officer	
Purpose of the Review	<ul style="list-style-type: none"> - To review Wyre’s tourism offer in the light of the COVID-19 pandemic - To make recommendations to Cabinet about actions that can be taken to enhance and support the borough’s tourism recovery following the pandemic 	
Role of Overview and Scrutiny in this Review (mark all that apply)	Holding Executive to account – decisions <input type="checkbox"/> Existing budget and policy framework <input type="checkbox"/> Contribution to policy development <input checked="" type="checkbox"/> Holding Executive to account – performance <input type="checkbox"/> Community champion <input checked="" type="checkbox"/> Statutory duties / compliance with codes of practice <input type="checkbox"/>	
Aims of Review	<ol style="list-style-type: none"> 1. To assess how the Covid-19 pandemic may have affected the tourism offer in Wyre 2. To explore the ReDiscover Wyre Campaign 3. To capitalise on ‘staycations’ 4. To understand Wyre’s USP The Great Outdoors and identify enhancements 5. To explore both the rural and coastal offerings including the impact of recent filming in the area 6. To understand Wyre’s support for local businesses and identify opportunities 7. To identify areas of improvement particularly with a focus on the Welcome Back Fund 8. To make succinct recommendations to Cabinet on how we can support tourism recovery in Wyre 	
Methodology	<ul style="list-style-type: none"> - Review previous reports and documentation (see below) - Review the Business Plan proposal (see below) - Review Wyre Council’s Discover Wyre website and the current ReDiscover Wyre marketing campaign - Compare arrangements with other similar Local Authorities 	

	<ul style="list-style-type: none"> - Interview witnesses - Site visits - Public consultations - Survey of tourism businesses
Scope of Review	<p>The review will focus on how the council supports tourism recovery within Wyre, specifically focusing on ‘staycations’ post-Covid 19 pandemic.</p> <p>The review will not consider car parking policies or charges.</p>
Potential Witnesses	<ul style="list-style-type: none"> - Leisure, Health and Community Engagement Portfolio Holder - Wyre Council officers (possibly to include the Corporate Director Communities, Tourism Officer, Arts and Events Officer, Communications and Marketing Manager) - Senior Economic Development Officer - Commercial Manager Waterfront Venues - Jane Littlewood (Creator of Visit Fylde Coast) - Marketing Lancashire
Documents to be considered	<ul style="list-style-type: none"> - Business Plan 2019 – 2023 - Update for O&S on Tourism and Visitor Services report (18 January 2021) - ReDiscover Wyre campaign plan - Welcome Back Fund Action Plan (to follow) - Report to Blackpool, Fylde and Wyre Economic Prosperity Board – Tourism Recovery - Marketing Lancashire report – ‘Redefine Lancashire’ marketing campaign
Risks	<ul style="list-style-type: none"> - Any delay will reduce the impact of this review on the immediate post-COVID environment - Potential that the review’s remit may become too broad
Level of Publicity	Low
Indicators of a Successful Review	A clear recommendation to Cabinet influencing future decisions surrounding tourism recovery within Wyre
Intended Outcomes	<ul style="list-style-type: none"> - An improved understanding of the current tourism offer in Wyre - More emphasis on ‘staycations’ in Wyre in a post-pandemic world - An increase in the number and spend of Wyre visitors
Approximate Timeframe	<ul style="list-style-type: none"> - Two months (two/three meetings)
Start Date	tbc